

## **21 NCAC 17 .0110 LICENSURE CERTIFICATE**

- (a) The Board shall issue to each licensee an electronic license certificate and an electronic license identification card. The identification card shall contain the person's name, license number, and date of expiration.
- (b) License certificates shall be signed by the Chair, Secretary, and Treasurer and be affixed with the seal of the Board. Identification cards shall bear the signature of the Chair.
- (c) Any certificate or identification card issued by the Board shall remain the property of the Board and shall be surrendered to the Board upon demand.
- (d) Licensees shall comply with G.S. 90-640, which specifies the wearing of a name badge.
- (e) The license certificate must be displayed in a public manner as follows:
  - (1) The license certificate shall be displayed in the primary place of employment of the licensee; or
  - (2) In the absence of a primary place of employment or when the licensee is employed in multiple locations, the licensee shall print and carry a current, Board-issued license identification card.
- (f) Neither the licensee nor anyone else shall make any alteration on a license certificate or license identification card issued by Board.
- (g) The Board shall issue an official licensure certificate upon a written request from the licensee and payment of the Duplicate License Certificate Fee.
- (h) Within 30 days of a name change, the licensee must submit a written request with government-issued documentation reflecting the name change to the Board. Upon receipt of the request and documentation the Board shall re-issue a license certificate and license identification card. If an official licensure certificate reflecting the name change is requested, the request shall be accompanied by a Duplicate License Certificate Fee.

*History Note: Authority G.S. 90-356; 90-362;  
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